

**TOWN OF HOPKINTON**  
**Department of Public Works**  
**83 Wood Street**  
**Hopkinton, Massachusetts 01748**  
**508-497-9738**  
**Fax 508-497-9761**

The Town of Hopkinton is seeking submissions from qualified bidders to purchase and install a replacement natural gas powered generator.

Copies of this IFB can be viewed and downloaded as a Portable Document Format (PDF) file free at [www.accentblueprints.com](http://www.accentblueprints.com) beginning on April 22, 2020. Copies may be obtained for a fee by completing an order online or by calling 978-362-8038 for each set. Completed orders may be picked up at the office of Accent Printing located at 99 Chelmsford Road, North Billerica, MA 01862 (978-362-8038), from 9 a.m. to 4 p.m. Copies may also be shipped to prospective bidders for an additional charge to cover handling and mailing fees. All payments for printing and shipping are nonrefundable. In addition to the project plan holder's list to guarantee receipt of addenda, it is recommended that interested bidders obtain the Contract Documents directly from Accent. Interested bidders will be prompted to register an email address with Accent to access the documents.

All questions regarding this IFB should be directed to the Procurement & Grants Manager, Mr. Benjamin Sweeney at [bsweeney@hopkintonma.gov](mailto:bsweeney@hopkintonma.gov).

Sealed responses must be received no later than 11:00am, Thursday May 7, 2020 at the Town of Hopkinton Town Hall Procurement Department, 18 Main Street, Hopkinton, MA 01748. IFB's submitted by fax or by electronic mail will not be considered. Applications will be accepted only if sent by certified mail (return receipt requested), Federal Express or similar, or delivered by hand between the hours of 8:00 am and 4:00 pm, Monday through Friday, excluding 12:00 noon to 1:00pm, and in either case must be sealed and marked:

**IFB: TOWN HALL GENERATOR REPLACEMENT**

The Town reserves the right to reject any and all proposals, to waive informalities and to award in the best interest of the Town.